BRAND MAXIMIZATION Gx Insights Dashboard

Production Manual

Version 0.3

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# Document control

## About this document

|  |  |
| --- | --- |
| Author | Zahid Hossain |
| File location |  |
| Project Root Directory |  |
| Status | Draft |
| Confidentiality | This document is confidential and must not be distributed outside of IMS Health. |
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## Approval

|  |  |
| --- | --- |
| Approved By |  |
| Role | Project Manager |
| Approval Date |  |

## Changes made to this document

| Version | Sections changed or created | Date of change | Author or contributor name | Change summary |
| --- | --- | --- | --- | --- |
| 0.1 | All |  | Zahid Hossain | Document Created |
| 0.3 | 2.6 | 9.12.14 | Anika Nower | Add new User |

## Purpose of this document

This document specifies the defined steps for running a production that can be re-run on different schedules. It is important the person performing the installation is following this script step by step and is proofing the adherence to the document by filling the expected results and confirming with his signatures.

## Audience for this document

This document has been written for:

* Project Team
* OCD Teams

# Production Process

|  |  |  |
| --- | --- | --- |
| **Installation Review** | **Name/Details** | **Date & Signature** |
| **Executed by:** |  |  |
| **Results reviewed & approved by :** |  |  |
| **Results reviewed & approved by:** |  |  |

## Production Schedule

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Occurrence** | **Date (Live Data)** | **Delivery Deadline** | **Project commence date** | **Project End Date** |
| * **Quarterly** * **Monthly**   Bi-weekly  Weekly  daily | Upon confirmation from onshore (Sarah Robertson), | \*ENABLE cut-off + 4 days for Monthly  \*ENABLE cut-off + 5 days for Quarterly | April-2013 | March-2014 |

## Process Flow

Run BrandMaxCubeProcessProd Job, check LIVE dashboard and notify onshore

Go Ahead from Onshore?

Yes

Email notification from onshore

## 

No

Call DB Team (Zahid or Sharmin)

Run BrandMax DataLoad Job

## 

No

## 

Email to Onshore

Successful?

No

Yes

Yes

Successful?

## 

Check Dashboard (TEST version)

Run BrandMaxCube processTest Job

## Download Data: Failover Actions

| **Action #** | **Action Description** | **Owner** |
| --- | --- | --- |
|  | Contact Zahid or Sharmin |  |
|  | Contact Infra |  |
|  |  |  |

## Production Process: Process Specifications

| **Step #** | **Step Description** | **Expected Result** | **Full-Filled (Yes/No)** | **Failover Action #** |
| --- | --- | --- | --- | --- |
| **Process** | | | | |
|  | Confirmation Email from Onshore to initiate the job |  |  |  |
|  | Login into the Server [Appendix A2](#_Appendix_A2:_Process) from Management studio | Successful Login |  | 2 |
|  | Run BrandmaxDataLoadTest Job | Successfully finished (around 1.5 hours) |  | 1 |
|  | Run BrandMaxCubeProcessTest | Successfully finished (2 to 3 minutes) |  | 1 |
|  | Check TEST Dashboard [(Appendix A1](#_Appendices)) if latest date(Monthly/Quarterly) is as expected and dashboard can be browsed | Latest period is as expected |  | 1 |
|  | Notify to Onshore |  |  |  |
|  | Confirmation Email from Onshore to go ahead with LIVE production |  |  | 1 |
|  | Login 162.44.196.245  INTERNAL\DACASVC-GDCRDPAdmin  Wh2t3v3r  Select connect sql with Analysis services part  Go to database BrandMax\_Prod  Right click 🡪 process 🡪ok | Successfully finished (2 to 3 minutes) |  | 1 |
|  | Browse and check LIVE ([Appendix A1](#_Appendices)) Dashboard for latest date | Latest period is as expected |  | 1 |
|  | Notify Onshore |  |  |  |

## 

## Production Process: Failover Actions

| **Action #** | **Action Description** | **Owner** |
| --- | --- | --- |
|  | Contact OCD 2nd level |  |

## Add new user in Test and Prod site:

| **Action #** | **Action Description** | **Owner** |
| --- | --- | --- |
| 1. | Login 162.44.196.245  INTERNAL\DACASVC-GDCRDPAdmin  Wh2t3v3r |  |
| 2. | Go to database:  For test site: BrandMax\_CONTENT\_DB\_TEST  For Prod site: BrandMax\_DATA\_DB\_PROD  Table: Users |  |
| 3. | To add/create new user run below query:  INSERT [dbo].[Users] ([UserId], [FirstName], [LastName], [Password], [Email], [RoleId], [Active], [ReceiveEmailAlert], [RoleDescription], [GeoDescription],  [GeoCode], [DefaultNav], [SystemAccount])  VALUES (N'Eswara.Padala', N'Eswara', N'Padala', N'fb4f7522a10fa0d16c7578c9401b54d5', N'noreply@bd.imshealth.com', 1, 1, 1, NULL, NULL, NULL, NULL, NULL) |  |
| 4. | Here password column is converted in ‘md5’  The password 'fb4f7522a10fa0d16c7578c9401b54d5'= Welc0me123 |  |

# How to Handle Simple Changes & Test

| **Step #** | **Description** | **Succeeded**  **(Yes/No)** |
| --- | --- | --- |
|  |  |  |

# Process Summary & Deviations

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Process Summary** | | | | | | | |
|  | | | | | | | |
| Successfully Executed & Delivery Accepted | |  | Successfully Executed with Deviations, see table below | |  | Not Accepted, Need to Re-Run the Process, see deviations in table below |  |
| Deviation resolution file is maintained here: | |  | | | | | |
| **Deviation #** | **Process Step #** | | | **Deviation Description** | | | |
|  |  | | |  | | | |
|  |  | | |  | | | |
|  |  | | |  | | | |
|  |  | | |  | | | |
|  |  | | |  | | | |
|  |  | | |  | | | |
|  |  | | |  | | | |

**Table 1:** Process Summary & Deviations

# Appendices

## Appendix A2: Process Server Information

|  |  |
| --- | --- |
| **Key** | **Value** |
| **sql Server:** | CDTSSQL146P |
| **Username:** | BrandMax |
| **Password:** | **sql@123** |

**5.2 Appendix A1: Dashboard URL**

**LIVE URL**

<http://custemea6.imshealth.com/NOVARTIS/BRAND_MAXIMIZATION/PROD/Login/>

User name: Bhaskar.ghodge

Password: Train123

**TEST URL**

<http://custemea6.imshealth.com/NOVARTIS/BRAND_MAXIMIZATION/TEST/Login/>

User name: Bhaskar.ghodge

Password: Train123

# References / Glossary

## References

The table below lists other materials that are relevant to this document.

|  |  |  |  |
| --- | --- | --- | --- |
| Document Title | Document Name/Number | Version / Date | Author /Location |
| Production Checklist | Production Checklist | 1.0 | OCD Team |

## Glossary / Abbreviations

Below is a glossary of terms that may be used in this document.

| **Glossary Term** | **Explanation** |
| --- | --- |
| ENABLE | ENABLE is a Novartis Data Warehouse Project developed and maintained in Dhaka. |

| **Abbreviation** | **Explanation** |
| --- | --- |
| OCD | Ongoing client delivery team |